



## **FRATERNITY & SORORITY PROGRAMS**

Student Union Memorial Center, Room 404  
1303 E University Blvd.  
PO Box 210017  
Tucson, AZ 85721  
Ofc: 520-621-8046  
[greek.arizona.edu](http://greek.arizona.edu)

# **CONSIDERATIONS FOR FRATERNITY & SORORITY FACILITIES**

Adapted from the Centers for Disease Control and Prevention "Considerations for Retirement Communities and Independent Living Facilities"

Updated: July 9, 2020

**Only 26 of 52 fraternities and sororities have housing at The University of Arizona.**

15 Recognized IFC chapter houses

11 Recognized Panhellenic chapter houses

We anticipate Sigma Nu and Zeta Psi to have recognized chapter facilities beginning fall 2020.

### **Primary Contacts**

Fraternity & Sorority Programs keeps a comprehensive contact list for all recognized chapter facilities, including house mom/dads. If you need contact information, please email [marcosguzman@arizona.edu](mailto:marcosguzman@arizona.edu)

Additionally, there is a listserv with all individuals involved with their housing corporation or advising. If you would like to send a message to the entire house corporation community, please email your message to [marcosguzman@arizona.edu](mailto:marcosguzman@arizona.edu). If you need to add someone to the list, please email [marcosguzman@arizona.edu](mailto:marcosguzman@arizona.edu)

### **Fall 2020 Occupancy**

The University of Arizona is not mandating houses to reduce occupancy for Fall 2020. However, we would like a roster of "members" living in a chapter house. Fraternity & Sorority Programs suggest any student who has a signed lease agreement be given the opportunity to opt-out based on parents' or guardians' concern for COVID-19 protocols and safety. At this time, Housing and Residence Life has not determined the occupancy model for Fall 2020. Once this information is shared with FSP, we will share it with all of you.



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### UA Housing & Residence Life COVID-19 Mitigation Policies

Housing & Residential Life cares about the health and well-being of our students and staff and has developed the following policies to promote practices in the residential environment that are consistent with CDC guidelines for risk reduction related to COVID-19. These policies are specific to academic year 2020-2021 in response to the pandemic and should be reviewed along with our existing Policies & Procedures for Hall Living. These COVID-19 policies supersede all existing policies on the same topic. Failure to comply with these important measures will result in formal disciplinary action. Multiple violations of these policies may result in the termination of your License Agreement, which will result in your removal from Housing, and a visitation restriction will be put in place preventing you from entering any residence hall in the future. For up to date information, please visit <https://housing.arizona.edu/ua-news/covid-19-mitigation-policies>

- COVID-19 GUEST POLICY: Only students assigned to any given apartment or room are permitted in their assigned living space. No guests are permitted in resident rooms or apartments. Staff may still need to enter these living spaces in performance of their job duties. University of Arizona students are permitted to visit a residence hall they are not assigned to so long as they are hosted by an assigned resident of that hall. Residents are permitted to host up to two (2) other University of Arizona students as guests. During their visit, guests must wear a face covering, must be escorted by their host at all times, and are only permitted in designated common areas or lounges and must abide by all posted regulations. Overnight guests are not permitted.
- COVID-19 FACE COVERINGS: Cloth face coverings must be worn in hallways, common spaces, lounges, kitchens and when interacting with a Housing & Residential Life staff member. Bathrooms are exempt from this policy, however, we encourage wearing a cloth face covering whenever possible in these spaces to help limit the spread of COVID-19.
- COVID-19 SIGNS: Maximum occupancy signs will be posted around the residence hall establishing a limit for the number of individuals who are permitted to be in common spaces at the same time. Signs stating behavioral expectations related to limiting the spread of COVID-19 will also be posted. Students must follow all expectations communicated in posted signs related to these behavioral expectations. Failure to follow these directives will result in disciplinary action. Guests who fail to follow these directives will be restricted from visiting any residence hall in the future.



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### Prepare Opening Facility

Please be sure to review the *Arizona Housing Corporation & Advisor session on COVID-19 resources and research to help guide your plans for the fall 2020* webinar video presented by Dr. Lori Hart.

[https://arizona.zoom.us/rec/play/v5UrdLz-pjk3HNYctwSDAvF\\_W464eKus0iVI\\_fFexE\\_gBiUEYVeJZeZHa-PYvF5hj5ciiP9h5A7NarJB](https://arizona.zoom.us/rec/play/v5UrdLz-pjk3HNYctwSDAvF_W464eKus0iVI_fFexE_gBiUEYVeJZeZHa-PYvF5hj5ciiP9h5A7NarJB)

### Promoting Behaviors that Reduce Spread

Fraternity & Sorority chapter facilities can use several strategies to encourage behaviors that reduce the spread of COVID-19.

- Staying Home or Self-Isolating when Appropriate
  - Educate residents on when they should stay home or self-isolate in their living quarters.
    - Actively encourage those who are sick to stay home or in their living quarters.
    - Residents should stay home when they have confirmed or suspected COVID-19.
    - Those who have recently had close contact with a person with COVID-19 should also stay home and monitor their health.
    - Educate both facility-based workers (house directors, maintenance staff, etc.) and volunteers who may visit the facility.

### Cleanliness

- The highest priority measures a house corporation can have for its tenant/member. While FSP does not require a cleaning service to prep the facility for move-in, we do express concern for volunteers cleaning the facility and doing a good job.
- Parents have been contacting FSP and asking about facilities under house corporation care.
- Clean and disinfect frequently touched surfaces (e.g., door handles, handicap door access switches, sink handles, drinking fountains, grab bars, hand railings, bathroom stalls, dining hall tables) within facilities at least daily or between use as much as possible. Use of shared objects (e.g., computer equipment, remote controls, print materials) should be limited when possible, or cleaned and disinfected between use.
- Develop a schedule for increased, routine cleaning, and disinfection.



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- Ensure [safe and correct use](#) and storage of [cleaners and disinfectants](#), including storing products securely. Use products that meet [EPA disinfection criteria according to the manufacturer's](#) labeled directions.
- Encourage residents to keep their personal items (e.g., cell phones, other electronics) and personal work and living spaces clean. Encourage residents to use disinfectant wipes to wipe down objects and surfaces before use.

### Physical Distancing

- Removing furniture that attracts gatherings and downgrades social distancing. Of particular importance is dining and chapter meetings, places where get-togethers have always been promoted. Have a plan for spacing.
- Guests - Other than tenants, who have access to the house? Members-only is an FSP preference. The more people an individual interacts with and the longer that interaction lasts, the higher the potential risk of becoming infected with COVID-19 and COVID-19 spreading.
- Cloth Face Coverings - Recommend and reinforce the use of cloth face coverings among residents. Cloth face coverings should be worn whenever feasible and are most essential in times when social distancing is difficult. Individuals should be frequently reminded not to touch the face covering and to wash their hands. Information should be provided to all residents and washing of cloth face coverings.
- UA Employees, Students, and Visitors Must Use Face Coverings As Follows:
  - INDOOR – You are required to wear a face-covering in all University of Arizona buildings (including hallways, public spaces, restrooms, classrooms, and common areas), with the exception of those private offices, workspaces and formal meeting areas where physical distancing of at least six feet is possible.
  - OUTDOOR – You are required to wear a face-covering while in the University of Arizona outdoor spaces except where physical distancing of at least six feet is possible.
- *Lower Risk for chapter facilities:* Residents do not spend time in each other's individual living spaces, and most communal areas (e.g., dining room, activity room) should be closed when not in use.
- *More Risk for chapter facilities:* Residents do not spend time in each other's individual living spaces. Individual residents may use properly ventilated communal areas (e.g., dining room) or participate in small group outdoor activities, but they remain at least 6 feet apart at all times.



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- *High Risk for chapter facilities:* Residents spend significant time indoors together, possibly in each other's living spaces as well as in communal areas.

### Meals

#### Pima County Temporary COVID-19 Minimum Health Standards for Businesses – Proclamation

- <https://webcms.pima.gov/cms/One.aspx?portalId=169&pageId=577827>

#### Meals Cont.

- Seek/visit the Department of Food Services website to learn more about what are "best practices".
- Minimize the number of people allowed in the kitchen, food prep area, or dining area to allow for social distancing of at least 6 feet.
- Provide grab-and-go options for meals. If a cafeteria or group dining room is typically used, if possible, serve individually plated meals (versus buffet or any self-serve stations). Offer meal delivery, if feasible.
- Use disposable food service items (e.g., utensils, dishes). If disposable items are not feasible or desirable, ensure that all non-disposable food service items are handled with gloves and washed with dish soap and hot water or in a dishwasher. Individuals should [wash their hands](#) after removing their gloves or after directly handling used food service items.
- Eating times - Set specific dining hours for tenants to reduce the number of people in a dining room; allows for good social distancing/spacing.
- Extra trash receptacles - Offer more receptacles for trash throughout each common area and floor; Grab & Go creates more trash.
- City trash services - Consider adding at least one additional day to the dumpster removal services.

### Health and Hygiene

- Entry and Exit - Assign one door for entry to the house; be sure it is equipped with a hand sanitizer station upon entry. Best to disconnect a fob system from the 2nd door selected for exit in order to keep tenants from entering w/out being courteous and using hand sanitizer. All other doors in the house should remain locked (note - crash bars on doors to fire escape are not "locked" but should not be propped open for entry).



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- If a student feels sick - Stay home. Except for seeking medical care, avoid contact with others, and do not travel. Campus Health is testing for COVID-19 - please call (520) 621-9202 before you come in.
- Recommend and reinforce handwashing with soap and water for at least 20 seconds.
  - If soap and water are not readily available, hand sanitizer that contains at least 60% ethanol or 70% isopropanol can be used. Avoid touching your face. Your eyes, nose, and mouth are common entry points for germs.
- Encourage covering coughs and sneezes with a tissue or use the inside of your elbow. Used tissues should be thrown in the trash and hands washed immediately with soap and water for at least 20 seconds.
- Clean and disinfect frequently touched objects and surfaces; door handles, groceries and take-out food containers, countertops, kitchen areas, and cell phones.

### Signs and Messages

- Post [signs](#) in highly visible locations (e.g., building entrances, restrooms, dining areas) that [promote everyday protective measures](#) and describe how to [stop the spread](#) of germs (such as [social distancing](#), by [properly washing hands](#) and [properly wearing a cloth face covering](#)).
- Include messages (for example, videos) about behaviors that prevent the spread of COVID-19 when communicating with residents (such as on websites, in emails, in newsletters, and on social media accounts).
  - Find free CDC print and digital resources on CDC's [communications resources](#) main page.
  - Identify and address potential language, cultural, and environmental barriers associated with communicating COVID-19 information. Consider developing communication materials in alternative formats (e.g., large print, braille, ASL) for people who have low vision or are blind or people who are deaf or hard of hearing.
  - Consider developing communication materials at an 8th grade reading level and using plain or easy to understand language.
  - Communications may need to be framed or adapted so they are culturally appropriate for your audience and easy to understand. In addition, there are resources on the CDC website that are in many [languages](#).



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### Move-In Guidelines

- FSP recommends all membership leaders be the first to move-in. Their help in getting other members in is essential. Leadership matters. FSP also recommends following a 5-day window as the only time in which someone moves in.
- Stagger move in - FSP suggests a grid for move-in be established. By staggering move in the tenant is less likely to be exposed to someone that could be a carrier. Make move-in a 2-hour maximum.
- Limit helpers - Try to limit help to two people (Mom & Dad, Dad, and sibling, etc). Reduces the threat of a virus spread.
- Housing & Residential Life is working on finalizing Move-In times to reflect physical distancing measures. Students will select both their Move-In day and time when they complete their pre-arrival Online Check-In (inside their housing application) in late-July.
- Housing & Residential Life is establishing a carefully organized Move-In process spread out over several days to follow public health safety guidelines. In order to provide a physically-distanced and efficient Move-In experience, please review the following updates:
  - Unloading assistance will not be available.
  - We will have large rolling cardboard bins and hand trucks (dollies) available at each dorm to assist you should you wish to use them, or you may bring your own.
  - We encourage you to limit the number of people helping you Move-In. Please do not bring anyone with you who may be sick or considered at risk.
  - Per local and University guidelines, all individuals will be required to wear a face covering for the duration of the move-in process.
  - Students will choose arrival time slots (based on their room assignment) and will have a limited amount of time in which to complete the Move-In process.
  - Please consider reducing the amount of personal belongings you bring with you to campus. Doing so will help ensure you have a quick and easy unloading process.
  - Review the “What to Bring” checklist as well as our supplementary “Personal Responsibility” checklist for additional items to consider bringing with you to campus this year due to COVID-19. Did you know you can have several items pre-loaded in your room before you arrive? Check out our additional services to make unloading easier!



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### Maintaining Healthy Operations

- Be aware of local or state regulatory agency policies related to group gatherings or outings to determine if events or activities can be held.
- Pursue virtual group events, gatherings, or meetings, if possible, and promote social distancing of at least 6 feet between people if events are held. Limit group size to the extent possible.
- Consider options for limiting non-essential travel in accordance with state and local regulations and guidance.
- Designate a staff member to be responsible for responding to COVID-19 concerns. All residents and parents should know who this person is and how to contact them (see “signs and messages”).
- Put communication systems in place for:
  - Having residents file a report to the facility if they have symptoms of COVID-19, a positive test for COVID-19, or were exposed to someone with COVID-19 within the last 14 days in [accordance with health information sharing regulations for COVID-19](#)
  - Notifying residents and families, and the FSP office of any restrictions in place to limit exposure to the virus that causes COVID-19 (e.g., limitations of visitors).
  - Educating residents and families including with information about COVID-19; actions the facility is taking to protect them and/or their loved ones, including visitor restrictions; and actions they can take to protect themselves in the facility, emphasizing the importance of staying home when sick, social distancing, hand hygiene, respiratory hygiene and cough etiquette, and wearing a cloth face covering.

### Supporting Residents

- Suggest that residents keep up-to-date lists of medical conditions and medications, and periodically check to ensure they have a sufficient supply of their prescription and over-the-counter medications.
- If possible, help residents understand they can contact their healthcare provider to ask about getting extra necessary medications to have on hand for a longer period of time, or to consider using a mail-order option for medications.
- Make sure that residents are aware of serious symptoms of their underlying conditions and of COVID-19 symptoms that require emergency care, and that they know who to ask for help and when to call 911.





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- Encourage residents who live alone to seek out a “buddy” in the community who will check on them and safely make sure they are getting basic necessities, including food and household essentials.

### Preparing for When Someone Gets Sick

- Residents are not required to notify you if they have a confirmed case of COVID-19. If you receive information that someone in your facility has COVID-19, you should work with the [local health department](#) to notify anyone in the building who may have been exposed (had close contact with the person who is ill) while maintaining the confidentiality of the ill person as required by the Americans with Disabilities Act and, if applicable, the Health Insurance Portability and Accountability Act (HIPAA)
- Provide the ill person with information on [how to care for themselves](#) and [when to seek medical attention](#).
- If possible, designate a separate bathroom for residents with COVID-19 symptoms.
- Consider reducing cleaning frequency in bedrooms and bathrooms dedicated to persons with COVID-19 symptoms to as-needed cleaning (e.g., soiled items and surfaces) to avoid unnecessary contact with the ill persons or soiled items.
- Early implementation of stringent isolation and protective measures after identification of COVID-19 cases may be effective in minimizing spread of the virus. Immediately separate residents, workers, volunteers, or visitors with COVID-19 symptoms (such as fever, cough, or shortness of breath).
- Identify a list of healthcare facilities and alternative care sites where residents with COVID-19 can receive appropriate care, if needed.
- Establish procedures for safely transporting anyone who is sick to their home or to a healthcare facility. If calling an ambulance or bringing someone to the hospital, alert them that the person may have COVID-19.
- Close off areas used by a sick person and do not use these areas until after cleaning and disinfecting.