

**CONSTITUTION, BYLAWS, STANDING RULES, AND ADDENDA OF THE
INTERFRATERNITY COUNCIL AT THE UNIVERSITY OF ARIZONA**



**THE UNIVERSITY OF ARIZONA
INTERFRATERNITY
COUNCIL**

ADOPTED: April 29, 1980

Interfraternity Council Revised and Adopted at Council Meeting on:
September 12, 2023

CONSTITUTION OF THE INTERFRATERNITY COUNCIL AT THE UNIVERSITY OF ARIZONA

MISSION

It is the purpose of this organization to foster a spirit of friendliness and cooperation among all fraternities at the University of Arizona; to provide an organized agency and governing body by which fraternities can cooperate in matters of common concern relating to scholastic activities and standards, financial management, social affairs and recruitment events; to promote fraternities in accordance with the general interest of the University as an educational institution, and service for the State of Arizona.

ARTICLE I – NAME

This organization shall be known as the Interfraternity Council (IFC) University of Arizona. This is a not-for-profit organization.

This organization shall not discriminate on the basis of age, color, ethnicity, national origin, disability or handicap, race, religion, sexual orientation, or Vietnam Era veteran status. This policy will include, but is not limited to, recruiting, membership, organization activities or opportunities to hold office.

This organization shall comply with all University and campus policies and regulations and local, state, and federal laws.

ARTICLE II – PURPOSE OF THE IFC

The purpose of the IFC shall be to:

- A. provide a sovereign governance structure for its Member Fraternities;
- B. promote the interests of its Member Fraternities;
- C. promote the interests of men's fraternities in general;
- D. discuss questions of mutual interest and present to its Member Fraternities such recommendations as the IFC deems appropriate;
- E. promote the interests of The University of Arizona;
- F. promote mutual cooperation between its Member Fraternities;
- G. promote mutual cooperation between the IFC, fellow governing councils, and student organizations at The University of Arizona; and
- H. promote mutual cooperation between the IFC and The University of Arizona, its students, faculty, staff, and local community.
- I. Promote diversity and inclusivity between IFC Members, IFC Members of Color, IFC Members of LGBTQ orientation and The University of Arizona

ARTICLE III – IFC MEMBERSHIP

Section I. Membership Eligibility

Membership in IFC shall consist of all social fraternities that are duly recognized by the University of Arizona, IFC, and their inter/national organization.

Section II. Membership Classification for Member Fraternities

The membership classification of Member Fraternities shall be as follows

- A. Full Member: Any fraternity chapter which has obtained its charter from its inter/national organization, or any local fraternity chapter, is recognized by the University of Arizona and IFC, and has fulfilled the stipulations and criteria stated in the Greek Expansion Guidelines. Full Membership grants the Member Fraternity all rights, privileges and responsibilities under the IFC Constitution and Bylaws.
- B. Associate Member: Any fraternity colony of an inter/national organization that is recognized by the University of Arizona and IFC but has not fulfilled the stipulations and criteria stated in the Greek Expansion Guidelines. Associate Membership grants the Member Fraternity all rights, privileges, and responsibilities under the IFC Constitution and By-Laws, except that it cannot vote in council business or hold IFC Executive Board positions.
 - i. A chapter who returns from dormancy status, is recolonized by their Inter/National headquarters, and/or goes through the reorganization process, will be considered an Associate Member upon their return to campus.
- C. New Fraternity Chapter Member: Any fraternity that seeks membership in IFC must first apply for IFC associate membership before becoming a voting member. The Fraternity shall apply for IFC associate member status by successfully completing all requirements as stated in the Greek Expansion Guidelines.

For the purpose of this Constitution and the IFC Bylaws, both Full Members and Associate Members are referred to as Member Fraternities.

Section III. Member Fraternity Minimum Expectations

Each Member Fraternity shall adhere to and abide by the following minimum expectations:

- A. Each Member Fraternity shall comply with all policies set forth by:
 - 1. The IFC Constitution, Bylaws, Standing Rules, Addenda, UA Student Code of Conduct, and other policies.
 - 2. The rules and regulations of The University of Arizona.
 - 3. The general values-based conduct of fraternity men.

- B. Each Member Fraternity shall maintain a minimum semester cumulative GPA of 2.70.
- C. Each Member Fraternity shall maintain a minimum semester cumulative New Member Class GPA of 2.70.
- D. Each Member Fraternity shall be current on all IFC dues owed.
- E. Each Member Fraternity shall submit required membership rosters to the Fraternity and Sorority Programs Office.
- F. Each Member Fraternity shall comply with the attendance policies for the IFC General Body, as outlined within this Constitution.

A Member Fraternity which has failed to meet any of the minimum expectations outlined in this Section shall be referred to the Greek Standards Board for potential judicial review.

Section IV. Membership Status for Member Fraternities

The membership status of Member Fraternities shall be in accordance with the Fraternity and Sorority Programs Standards of Excellence.

Section V. Individual Member Definitions

For the purpose of this Constitution and the IFC Bylaws, and with an understanding that each Member Fraternity may have its own terminology for internal use, individuals will be defined as follows:

- A. Active Member: An Active Member shall be defined as any man who has been initiated into any fraternity at The University of Arizona.
- B. New Member: A New Member shall be defined as any man who has accepted a bid to join a fraternity at The University of Arizona, but has not been initiated into that fraternity.
- C. Potential New Member: A Potential New Member shall be defined as any man who has not accepted a bid from any fraternity at The University of Arizona.

Section VI. IFC Affirmation and Adoption of NIC Standards

The IFC will pay annual dues to the NIC and affirms and adopts the NIC Standards, and each Member Fraternity shall be required to meet the following in order to maintain IFC membership:

- A. Each Member Fraternity shall communicate its values through its Ritual at least once annually;
- B. Each Member Fraternity shall communicate to its Active Members and New Members the importance and benefits derived from continuous membership education throughout the undergraduate experience and encourage or require its Active Members and New Members to participate in educational programming, whether conducted by the chapter, the Interfraternity Council, The University of Arizona, or independent organizations covering the following topics:
 1. Academic Achievement and Student Success
 2. Alcohol and Drug Use and Awareness

3. Career Preparation
 4. Civic Engagement
 5. Hazing Awareness
 6. Leadership Development
 7. Sexual Assault/Abuse Awareness
 8. Values and Ethics
 9. Diversity and Inclusion
- C. Each Member Fraternity shall maintain a semester cumulative grade point average of a 2.70.
 - D. Each Member Fraternity shall maintain a semester grade point average of a 2.75 for their new member class.
 - E. Each Member Fraternity shall have New Member education programs lasting no longer than eight weeks.
 - F. Each Member Fraternity shall prohibit women's auxiliary groups, such as "little sisters".
 - G. Each Member Fraternity shall have and follow risk management policies covering the following areas:
 1. Alcohol and Drugs
 2. Hazing
 3. Sexual Abuse and Harassment
 4. Fire, Health and Safety.
 5. Diversity and Inclusion
 - H. Each Member Fraternity shall support open expansion, which is defined as the unrestricted establishment and recognition of undergraduate chapters of any NIC Member Organization through the adherence to the constitutional right of Freedom of Association.
 - I. Each Member Fraternity shall support open recruitment, which is defined as the ability of each Member Fraternity to recruit for membership any male who meets the minimum grade point average requirement for joining. Each Member Fraternity must adhere to the Interfraternity Council Recruitment Policy.
 - J. Each Member Fraternity shall prohibit the use of alcohol and drugs by all Active Members, New Members and Potential New Members during all recruitment activities.
 - K. Each Member Fraternity shall prohibit the use of alcohol and drugs by all Active Members and New Members during all New Member educational programming.
 - L. Each Member Fraternity shall prohibit hazing, as defined by their inter/national organization, within all aspects of formal and informal chapter operations.

ARTICLE IV – IFC GENERAL BODY

Section I. IFC General Body

The powers of the IFC shall be vested in the IFC General Body. The IFC General Body shall be the governing legislative body responsible for the general policies of the IFC, for electing its Executive Board, and for instructing its Executive Board as to the activities and operations of the IFC. All such activities shall respect the individual sovereignty and associational rights of each Member Fraternity and shall not relinquish any governance authority to any other governing body.

Section II. IFC General Body Composition

The IFC General Body shall be composed of voting IFC Representatives from each Member Fraternity.

Section III. IFC Representatives

Each Member Fraternity shall have one IFC Representative who serves on the IFC General Body. Each Member Fraternity will have the Chapter President serve as the IFC Representative.

Section IV. IFC Alternate Representatives

Each Member Fraternity may also choose an IFC Alternate Representative, who shall represent that Member Fraternity in the IFC General Body in the absence of its IFC Representative.

Section V. IFC Representative and Alternate Representative Eligibility

In order to serve as the IFC Representative or Alternate Representative for a Member Fraternity, individuals must meet the following requirements:

- A. Be the current Chapter President or serve on the chapter's current Executive Board.
- B. Maintain good academic standing with The University of Arizona.
- C. Be devoted to the general ideals and principles of fraternity life and conduct himself in a professional manner consistent with the Mission and Purpose of the IFC, as defined within this Constitution.
- D. Have a working knowledge of the IFC Constitution and Bylaws, The University of Arizona policies, and NIC Standards.
- E. Not be a current member of the IFC Executive Board or currently serve as the Greek Standards Board Chief Justice.

Section VI. Term of Office of IFC Representatives

The term of office for IFC Representatives shall be until their graduation, resignation, or replacement under the procedures determined by each Member Fraternity; or upon his election to serve on the IFC Executive Board.

Section VII. IFC General Body Meeting Policies

The IFC General Body shall conduct its meetings according to the following requirements:

- A. The most recent edition of Robert's Rules of Order shall be used to run all meetings.

- B. A majority of Member Fraternities present shall constitute a quorum in order to conduct IFC General Body business.
- C. The IFC General Body shall conduct regularly scheduled business meetings bi-weekly during the academic year.
- D. Special meetings may be called by the IFC President at any time or at the request of two Member Fraternities, with notice of the time, location, and purpose of the special meeting provided to all Member Fraternities at least 72 hours in advance.
- E. Each Member Fraternity's IFC Representative or Alternate Representative is required to attend all meetings of the IFC. More than two absences per academic year shall result in the Member Fraternity being referred to the Greek Standards Board for potential judicial review.

Section VIII. IFC General Body Voting Policies

The IFC General Body shall operate utilizing the following voting policies:

- A. Each Member Fraternity, in good standing, shall have one vote.
- B. Individuals holding IFC Executive Board positions are not entitled to a vote.
- C. In the event of a tie, the IFC President shall cast the deciding vote.
- D. With the exception of the election of IFC Executive Board positions, there shall be no secret ballot votes.

ARTICLE V – IFC EXECUTIVE BOARD

Section I. IFC Executive Board

The IFC Executive Board shall be responsible for carrying out the purpose and policies of the IFC and for its day-to-day operations and activities, as directed by the IFC General Body.

Section II. IFC Executive Board Composition

The IFC Executive Board shall be composed of the following positions with duties and responsibilities outlined within the IFC Bylaws:

- A. President
- B. Executive Vice President
- C. Vice President of Standards and Risk Management
- D. Vice President of Membership
- E. Vice President of Programming and Development
- F. Vice President of New Member Services
- G. Vice President of Finance
- H. Vice President of Communications
- I. Assistant Vice President of Membership
- J. Vice President of Diversity, Equity, & Inclusion

Section III. IFC Executive Board Eligibility

In order to be elected and serve as a member of the IFC Executive Board, individuals must meet the following requirements:

- A. Be an Active Member, in good standing, of a Member Fraternity.
- B. Maintain good academic standing with The University of Arizona and have a minimum cumulative GPA of 2.70. Officers must maintain a 2.70 cumulative GPA throughout their term in office. Failure to achieve the required cumulative average means officers will be subject to removal from office, under the discretion of the IFC advisor.
- C. Be a full-time student at the University of Arizona carrying at least twelve (12) credit hours
- D. Be devoted to the general ideals and principles of fraternity life and conduct himself in a professional manner consistent with the Mission and Purpose of the IFC, as defined within this Constitution.
- E. Have a working knowledge of the IFC Constitution and Bylaws, The University of Arizona policies, and NIC Standards.
- F. He must not be Chapter President, Recruitment Chairman, or on the Greek Standards Board during his time in office.

Section IV. IFC Executive Board Meeting Policies

The IFC Executive Board shall conduct its meetings according to the following requirements:

- A. The most recent edition of Robert's Rules of Order shall be used to run all meetings.
- B. A majority of IFC Executive Board members present shall constitute a quorum in order to conduct IFC Executive Board business.
- C. The IFC Executive Board shall conduct regularly scheduled meetings on a bi-weekly basis.
- D. Special meetings may be called by the IFC President with notice of the time, location, and purpose of the special meeting provided to each IFC Executive Board member at least 72 hours in advance.
- G. Each IFC Executive Board member is required to attend all meetings of the IFC Executive Board and all meetings of the IFC General Body. Absences may result in removal from office.

Section V. IFC Executive Board Voting Policies

The IFC Executive Board shall operate utilizing the following voting policies during IFC Executive Board meetings:

- A. Each IFC Executive Board member shall have one vote.
- B. The IFC President should refrain from casting his vote except in the event of a tie. In such instances, the IFC President shall cast the deciding vote.
- C. There shall be no secret ballot votes.

Section VI. IFC Executive Board Election Policies

The following policies and procedures shall be utilized for the election and removal of IFC Executive Board officers:

- A. Applications for IFC Executive Board positions shall open two meetings prior to the last business meeting of each calendar year.
- B. Elections and installations of IFC Executive Board officers shall take place during the last business meeting of each calendar year.
- C. Each IFC Executive Board officer shall be elected by a majority of the votes cast by the IFC General Body.
- D. Any individual serving in an IFC Executive Board position may be removed from his position by a 2/3 affirmative vote of the IFC General Body.
- E. In the event of a vacancy in any IFC Executive Board position, the IFC President shall appoint a successor to complete the term under the advice and consent of the remaining members of the IFC Executive Board.
- F. Should a vacancy occur in the office of the IFC President, a special election shall be held within two meetings after the vacancy was created.

Section VII. Report of IFC Officers

A report of any newly elected or appointed IFC Executive Board officers shall be submitted to the NIC within one week of the election or appointment.

Section VIII. Term of Office of IFC Officers

The term of office shall be from induction at the first IFC meeting in December, until transition at the first IFC meeting in December of the following year.

ARTICLE VI – IFC JUDICIAL POLICY

The Greek Standards Board shall be responsible for chapter related matters stemming from IFC, University or Greek rule violations, or other such group related conflicts or problems. (See Greek Standards Board Constitution)

ARTICLE VII – IFC HAZING POLICY

It is required that all Member Fraternities adhere to federal, state, and local law, as well as University of Arizona policies, and Inter/National guidelines relating to hazing.

This organization will not conspire to engage in hazing, participate in hazing, or commit any act that causes or is likely to cause bodily danger, physical harm, or personal degradation or disgrace resulting in physical or mental harm to any fellow student or person attending the institution.

"Hazing" means either (a) any intentional, knowing or reckless act committed by a student, whether individually, or in concert with other persons, against another person, in connection with an initiation into, an affiliation with, or the maintenance of

membership in any organization that is affiliated with a university that contributes to a substantial risk of potential physical injury, mental harm or degradation, or causes physical injury, mental harm or personal degradation; or (b) any act otherwise defined as hazing under applicable law. Hazing includes, but is not limited to, paddling in any form, physical or psychological shocks, late work sessions that interfere with scholastic activities, advocating or promoting alcohol or substance abuse, tests of endurance, submission of members or prospective members to potentially dangerous or hazardous circumstances or activities which have a foreseeable potential for resulting in personal injury, or any activity which by its nature may have a potential to cause mental distress, panic, human degradation, or embarrassment

ARTICLE VIII – SEXUAL ASSAULT & MISCONDUCT

This organization has standing resolution on sexual assault, which was adopted April 1986.

All Member Fraternities must complete ASAP: Advocating Sexual Assault Prevention, which is a 4-Tiered Approach to Ending Sexual Violence on College Campuses. ASAP is a comprehensive, primary prevention program aimed at addressing sexual assault on college campuses created by staff of the Women’s Resource Center at the University of Arizona. The program is designed to offer both widespread education on issues of sexual assault and gender-based violence as well as longer-term, sustained education. The program is research-based in that it is grounded in the sexual violence prevention literature and is also actively assessed for effectiveness over time.

Failure to complete each required program will result in a penalty according to ARTICLE VI Section V.

ARTICLE IX – IFC ADOPTION OF UA GOOD SAMARITAN POLICY

This organization has a standing adoption of the University of Arizona Good Samaritan Policy.

“The health and safety of students is of primary concern at the University of Arizona; therefore, in cases of intoxication and/or alcohol poisoning, the institution encourages and expects students to seek medical attention for themselves or others. Recognizing that the potential for legal and University disciplinary actions is a factor that may deter students from making responsible decisions, the University has instituted the University of Arizona Good Samaritan Program” (UAGoodSam).

Any organization that is violating any other student code of conduct will not be protected and will be held to necessary judicial procedures.

ARTICLE X – IFC COMMITTEES

Section I. Standing Committees

The IFC shall have the following standing committees chaired by its respective corresponding member of the IFC Executive Board:

- A. Recruitment Committee
- B. Finance Committee
- C. Scholarship Committee

Section II. Ad Hoc Committees

The IFC Executive Board or the IFC President may form ad hoc committees as deemed necessary to perform the work of the IFC. The IFC President shall appoint the ad hoc committee chairman and committee members with the concurrence of the IFC Executive Board.

Section III. IFC Committee Meeting Policies

All committees of the IFC shall conduct its meetings according to the following requirements:

- A. The most recent edition of Robert's Rules of Order shall be used to run all meetings.
- B. A majority of committee members present shall constitute a quorum in order to conduct committee business.
- C. Each committee shall meet as called by its committee chair.

ARTICLE XI – CONSTITUTIONAL AMENDMENTS

Section I. Constitutional Amendments

This Constitution may be amended by a three-fourths ($\frac{3}{4}$) affirmative vote of the IFC General Body provided notice of the proposed amendment has been provided to Member Fraternities at the preceding regularly scheduled business meeting of the IFC General Body.

Section II. Adoption

This Constitution shall become effective and shall supersede all previous Constitutions of the IFC when adopted by a three-fourths ($\frac{3}{4}$) affirmative vote of the IFC General Body.

BYLAWS OF THE INTERFRATERNITY COUNCIL AT

THE UNIVERSITY OF ARIZONA

ARTICLE I – ROLE OF THE IFC REPRESENTATIVE

Section I. IFC Representative

The duties and responsibilities of all IFC Representatives are as follows:

- A. Serve as a representative and voice for his Member Fraternity's concerns regarding the fraternity community.
- B. Represent the larger fraternity community's interests.
- C. Inform his Member Fraternity of the actions, discussions, and workings of the IFC General Body.
- D. Serve as a liaison between the IFC General Body and his respective Member Fraternity.
- E. Serve as an active member of IFC Standing Committees and Ad Hoc Committees, as necessary.
- F. Represent the highest ideals of fraternity life to the greater campus community.

ARTICLE II – ROLE OF THE IFC EXECUTIVE BOARD OFFICERS

Section I. Executive Board Officer Responsibilities

- A. The President, Vice President of Membership, Assistant Vice President of Membership, and Vice President of New Member Services shall be required to be in Tucson during the summer to coordinate the forthcoming semester and finalize Fall IFC Recruitment Week activities. If an officer is not able to remain in Tucson for the summer, special accommodations may be met for remote work if deemed necessary. – Otherwise, he will be immediately removed from office.
 - a. The four officers will each receive a stipend of \$900 for summer.
 - b. Failure of an officer to complete work for the IFC will result in a forfeiture of his summer stipend and immediate removal from the board
 - c. During the summer, the President, the Vice President of Membership, Assistant Vice President of Membership, and Vice President of New Member Services must hold a minimum of 10 officer hours per week.
 - d. The Vice President of Membership, Assistant Vice President of Membership, and Vice President of New Member Services shall be entitled to three weeks of summer vacation, the time of which shall be determined by the IFC President & the IFC Advisor.
- B. The Executive Board shall each receive a stipend of \$1,000 in the spring semester and \$1,200 in the fall semester for a total of \$2,200.
- C. All Executive Board officers must attend all IFC Executive Meetings, all IFC Delegate Meetings and hold a minimum of 5 office hours per week in the Fraternity & Sorority Programs office. This will not include Executive Board or IFC Delegate Meetings

- a. First unexcused absence of an IFC officer for the current semester will result in a written warning from the Interfraternity Council President.
- b. In the case that it is the President, the Executive Vice President will write the warning.
- c. Second unexcused absence of an IFC officer for the current semester will result in a forfeit of their stipend for the respective month.
- d. Third unexcused absence of an IFC officer will result in automatic removal from office.

Section II. IFC President

The duties and responsibilities of the IFC President are as follows:

- A. The President shall preside over the Executive Board and the IFC body.
- B. The President shall be the official representative of IFC in all matters of concern of the membership.
- C. The President shall organize and compile a meeting agenda for each regular IFC meeting.
- D. The President shall serve as Parliamentarian for the IFC body.
- E. The President will sit on the Greek Expansion Committee and the Campus Community Relations Involvement Committee.
- F. The President shall be responsible for educating chapters on the recruitment policy in conjunction with the Vice President of Membership, especially the overall image and stake of chapters.
- G. The President shall oversee the implementation of the IFC Strategic Plan and shall work to ensure the long-term effectiveness of IFC.

Section III. IFC Executive Vice President

The duties and responsibilities of the IFC Executive Vice President are as follows:

- A. The Executive Vice President shall preside over IFC when the President is absent.
- B. The Executive Vice President shall supervise the other IFC vice presidents, shall run the IFC Executive Board weekly meetings, and will have 1:1 meetings with the other vice presidents to ensure completion of all objectives.
- C. The Executive Vice President shall ensure promotion of achievements in areas of scholastics, philanthropy & service, leadership, diversity & social justice, athletics, and men's health.
- D. The Executive Vice President shall maintain, and if need be, create an end of the year Academic Recognition program in conjunction with the Panhellenic Council.
- E. The Executive Vice President shall provide scholarship chairs with education related to University resources and sample scholarship plans that they could implement within their chapter.
- F. The Executive Vice President shall hold academic programs/roundtables each semester.
- G. The Executive Vice President shall work with Fraternity & Sorority Programs staff to ensure IFC chapter participation in the Greek Academy academic program.

- H. The Executive Vice President shall create and oversee the IFC scholarship allocation process.
- I. The Executive Vice President shall coordinate the election process for the incoming IFC Executive Board as outlined in ARTICLE V, Section VI of the IFC Constitution.

Section IV. IFC Vice President of Standards and Risk Management

The duties and responsibilities of the IFC Vice President of Standards and Risk Management are as follows:

- A. The Vice President of Standards and Risk Management shall be responsible for compilation of materials concerning the IFC Risk Management Policy and for educating chapters about the policy.
- B. The Vice President of Standards and Risk Management shall host roundtables each semester with Chapter Presidents, Chapter Risk Managers, Standards Chairs, and Social Chairs, and maintain open communication with chapters to ensure safety of its members.
- C. The Vice President of Standards and Risk Management shall update and produce a risk management packet.
- D. The Vice President of Standards and Risk Management shall distribute risk management notices and provide programming regarding new member education, hazing, theft, social events, changes in policy affecting fraternities, sexual assault, alcohol and substance abuse, standards boards, and new risk management resources.
- E. The Vice President of Standards and Risk Management shall update chapters on all relevant policies and ensure all IFC sponsored events follow risk management policies.
- F. The Vice President of Standards and Risk Management shall attend all Events with Alcohol training.
- G. The Vice President of Standards and Risk Management shall help coordinate Drug Awareness Week in conjunction with the Panhellenic Vice President of Risk Management.
- H. The Vice President of Standards and Risk Management shall work with the FSP Graduate Assistant for Health & Wellness to ensure that chapters are meeting health advocate requirements.
- I. The Vice President of Standards and Risk Management shall serve as the IFC representative on the Health & Recreation Fee Student Advisory Board and the Alcohol Coalition Committee.
- J. The Vice President of Standards and Risk Management shall promote all and any relevant educational programming as it relates, but not limited, to alcohol, drugs, sexual assault, and hazing.
- K. The Vice President of Standards and Risk Management will sit on the Campus Community Relations Involvement Committee.

Section V. IFC Vice President of Membership

The duties and responsibilities of the IFC Vice President of Membership are as follows:

- A. The Vice President of Membership shall coordinate, plan, structure, and execute spring and fall fraternity recruitment in cooperation with the IFC Executive Board and body.
- B. The Vice President of Membership shall stipulate all rules and regulations pertaining to the formal IFC Recruitment Week.
- C. The Vice President of Membership shall oversee any IFC Recruitment Week publications.
- D. The Vice President of Membership shall provide recruitment workshops for fraternity Recruitment Chairmen's and individual fraternities as needed, every semester.
- E. The Vice President of Membership shall be responsible for creating and/or maintaining a recruitment registration database.
- F. The Vice President of Membership shall be responsible for educating chapters on the recruitment policy each semester.
- G. The Vice President of Membership shall promote inclusion in IFC chapters and provide resources and recruitment techniques supporting diversity and inclusion

Section VI. IFC Vice President of Programming and Development

The duties and responsibilities of the IFC Vice President of Programming and Development are as follows:

- A. The Vice President of Programming and Development shall be responsible for all after hours programming, in conjunction with Panhellenic, during IFC Formal Recruitment.
- B. The Vice President of Programming and Development shall sit on annual Greek-wide service events and/or planning committees.
- C. The Vice President of Programming and Development shall sit on the Take Back the Night Planning committee.
- D. The Vice President of Programming and Development shall be responsible for providing continual educational programming for the benefit of the fraternity community. This includes hosting workshops, speakers, and conferences focusing on effective officer transitions, leadership development, career services and interviews, etc.
- E. The Vice President of Programming and Development shall be in charge of planning at least one service event per semester for the fraternity community.
- F. The Vice President of Programming & Development shall oversee any IFC planning in regard to New Member Symposium and Safe Spring Break Symposium.
- G. The Vice President of Programming & Development shall serve as the IFC liaison to the Emerge! Center Against Domestic Abuse.
- H. The Vice President of Programming and Development shall be responsible for overseeing the Diversity and Inclusion Chair for each chapter

Section VII. IFC Vice President of New Member Services

The duties and responsibilities of the IFC Vice President of New Member Services are as follows:

- A. The Vice President of New Member Services is responsible for coordinating selection, training, and supervision of Recruitment Counselors.
- B. The Vice President of New Member Services assists the VP Membership with recruitment schedule and duties.
- C. The Vice President of New Member Services plans active educational and leadership programming for Recruitment Counselors.
- D. The Vice President of New Member Services shall live in Tucson during the summer to coordinate and finalize Fall Membership Recruitment activities and plan programming for the fall semester.
- E. The Vice President of New Member Services shall coordinate, update, and facilitate a Big Brother Training Program once per semester.
- F. The Vice President of New Member Services shall organize and host roundtable meetings for chapter New Member Educators.
- G. The Vice President of New Member Services shall work directly with chapter New Member Educators to create a best practice for chapter new member programs.

Section VIII. IFC Vice President of Finance

The duties and responsibilities of the IFC Vice President of Finance are as follows:

- A. The Vice President of Finance shall be responsible for the billing and collection of all monies due payable to IFC.
- B. The Vice President of Finance shall submit an IFC financial statement for each semester on or before the last meeting of the fall semester after elections, and within four (4) weeks of the completion of the spring semester. Failure to do so shall result in a fine.
- C. The Vice President of Finance shall submit a proposed budget for the upcoming fiscal year within the third General Body meeting of the semester. All budgets must be submitted to the Executive Board as well as each member fraternity.
- D. The Vice President of Finance does not have the right to decide the use of the funds of IFC and shall only have authority to oversee the disbursement of monies as approved by IFC.
- E. The Vice President of Finance shall serve on the President's Budget Advisory Committee with the other council finance officers to oversee and approve the budget of the Fraternity and Sorority Programs office.
- F. The Vice President of Finance shall be a liaison for IFC in all financial matters with outside organizations.
- G. The Vice President of Finance shall be a resource to the treasurers of the IFC member chapters.

Section IX. IFC Vice President of Communications

The duties and responsibilities of the IFC Vice President of Communications are as follows:

- A. The Vice President of Communications shall record and keep minutes of all IFC meetings. He shall distribute a copy of the minutes to each member fraternity president no later than one week after the meeting and will be responsible for keeping an updated minute's section on the IFC website.
- B. The Vice President of Communications shall work with the VP of Membership to create recruitment publications and promote recruitment.
- C. The Vice President of Communications shall create and oversee the IFC master calendar.
- D. The Vice President of Communications will have oversight of the IFC website, Facebook and Twitter accounts.
- E. The Vice President of Communications is responsible for assisting in fostering a positive image of the IFC to all outside parties.
- F. The Vice President of Communications will create a quarterly IFC newsletter for students, faculty, staff, and alumni.
- G. The Vice President of Communications shall provide training and serve as a resource to the Greek community in techniques pertaining to the media.
- H. The Vice President of Communications will serve as the fraternity liaison to the Daily Wildcat to ensure coverage for large scaled Greek Life events and will submit regular newsworthy items on behalf of the IFC fraternities.

Section X. IFC Assistant Vice President of Membership

The duties and responsibilities of the IFC Vice President of Communications are as follows:

- A. Assist the VP of Membership in planning, coordinating and implementing spring and fall fraternity recruitment.
- B. Assist in planning all recruitment workshops and trainings sponsored by IFC.
- C. Aid in the creation of IFC Recruitment Week publications.
- D. Aid in the creation and modification of rules and regulations pertaining to the formal IFC Recruitment Week.
- E. Attend all Council and Executive Board meetings.
- F. Assist in the creation and implementation of C.O.B.'s (Continuous Open Bidding) and Retention Lists.
- G. Assume the duties of the VP of Membership in his absence, inability to serve, or at his call.

Section XI. IFC Vice President of Diversity, Equity, & Inclusion

The duties and responsibilities of the IFC Vice President of Diversity, Equity, & Inclusion are as follows:

- A. The Vice President of Diversity, Equity and Inclusion is responsible for the training and educating of DEI policies and programs.
- B. Assist in planning recruitment workshops, and helping our Greek community become more diverse.
- C. Assist VP of Recruitment in creating a non exclusive and equitable recruiting environment.
- D. Offering anti racist resources and guidelines to chapters.
- E. Responsible for training DEI officers and giving them the tools and resources to accomplish DEI from within.
- F. Attend all Council Executive Board Meetings and assume any duties if there's an officer absence.

Section XII.

- A. The IFC President, VP of New Member Services, VP of Membership, and Assistant VP of Membership all must be members of different organizations to maintain the integrity of the recruitment process.
- B. If deemed impossible based on application numbers, a ¾ vote among chapter presidents would allow two of the positions above to be represented by the same organization.
- C. If a ¾ vote is not attained, the conflicting position will be left vacant and applications will open for an additional week.
 - i. The chapter representatives will then vote 7 days after the closure of applications.

ARTICLE III – ROLE OF IFC STANDING COMMITTEES

Section I. IFC Recruitment Committee

The IFC Recruitment Committee shall assist the IFC Vice President of Membership in the development and implementation of activities, programs, and resources that foster its Member Fraternities’ ability to implement a successful and quality recruitment effort while ensuring no restrictive policies are imposed on new member recruitment.

Section II. IFC Finance Committee

The IFC Finance Committee shall assist the IFC Vice President of Finance in the development of IFC fiscal policies, annual budgets, and programs that assist Member Fraternities’ financial officers. The Committee shall also review and/or propose changes to the IFC dues structure.

Section III. IFC Scholarship Committee

The IFC Scholarship Committee shall assist the IFC Executive Vice President in the development and implementation of activities, programs, and resources that promote academic achievement within its Member Fraternities.

ARTICLE IV – ROLE OF THE IFC ADVISOR

Section I. IFC Advisor

In accordance with the Standards and Guidelines for Fraternity and Sorority Advising Programs of the Council for the Advancement of Standards in Higher Education (CAS), the duties and responsibilities of the IFC Advisor are as follows:

- A. Advise the IFC and its Member Fraternities.
- B. Advise financial processes.
- C. Coordinate life safety, facility management, and risk management programs in conjunction with local agencies.
- D. Facilitate or provide resources, including potential presenters of campus or national renown to conduct workshops, programs, retreats, and seminars on relevant topics, including the following:

1. Multicultural Competence.
 2. Leadership Development
 3. Recruitment and Intake
 4. Risk Management
- E. Monitor membership and academic retention by Member Fraternity and the entire community for purposes of improving academic support and recommending intervention strategies.
 - F. Gather and disseminate information via meetings, websites, newsletters, social media venues, and/or information bulletins to the various entities in fraternity life.
 - G. Provide assistance and advice in planning and assessing IFC and Member Fraternity programs.
 - H. Organize and facilitate leadership programs, retreats, and workshops.
 - I. Connect the Members and New Members of Member Fraternities to leadership opportunities across campus, in the local community, and within their inter/national organizations.
 - J. Publish or share documents that focus on current events, leadership opportunities, trends, and other information regarding fraternity life.
 - K. Provide for the recording and archiving of information about the fraternal community and encourage Member Fraternity leaders to do the same within their organizations.

Section II. Annual Data Reporting to the NIC

In accordance with the NIC Standards, IFC Advisors shall assist the IFC in providing the following data to the NIC annually:

- A. The all-university, all-men's, all-fraternity, and individual Member Fraternity grade point averages reported each semester.
- B. The total number of men who pledged all Member Fraternities during each academic year.
- C. The total number of men who were initiated in all Member Fraternities during each academic year.
- D. The percentage of fraternity men compared to the total number of all men enrolled at The University of Arizona during each academic year.
- E. The total number of chapters and colonies opened and closed during each academic year.
- F. The total number of full-time professionals employed by The University of Arizona who work directly within fraternity and sorority life, during each academic year.
- G. The five-year graduation rate of fraternity men compared to the five-year graduation rate of all men enrolled at The University of Arizona during each academic year.

ARTICLE V – FINANCIAL MANAGEMENT POLICY

Section I. Fiscal Year

The IFC Fiscal Year shall be from January to December.

Section II. IFC Annual Budget

The Vice President of Finance and the IFC Finance Committee shall propose an annual budget to the IFC Executive Board no later than the third meeting of the spring semester. Upon adoption by the IFC Executive Board, the budget shall be presented to the IFC General Body for ratification.

Section III. IFC Contingency Account

The IFC Budget shall include a contingency account that equals 10-15% of the overall expenses. The contingency account shall be utilized for cost overruns in budgeted areas and/or unanticipated, unbudgeted items, such as new IFC programs developed after the budget was finalized. At the end of the fiscal year, any amount remaining in the IFC Contingency Account shall be carried over to the next fiscal year.

Section IV. Appropriate Use of IFC Funds

IFC funds are under the jurisdiction of the IFC Member Fraternities and shall only be used in a manner that benefits the fraternity community and that is congruent with the values of fraternity life. IFC funds shall not be used to purchase alcoholic beverages.

Section V. Expenditure Approval

The IFC President and the IFC Vice President of Finance shall approve all budgetary expenditures. Requests for budgetary expenditures shall be made utilizing the IFC Expenditure Request Form. All expenditure requests shall be submitted at least two weeks prior to the date of the requested disbursement.

Section VI. Requests for Reimbursement

Individuals or Member Fraternities conducting business on behalf of the IFC may request a reimbursement for their expenses utilizing the IFC Reimbursement Request Form. All reimbursement requests shall be submitted within two weeks of the purchase and are subject to the approval of the IFC President and IFC Vice President of Finance.

Section VII. Signature Requirements for Financial Accounts and Transactions

The signature of both the IFC President or IFC Vice President of Finance and the IFC Advisor shall be required on all IFC financial accounts and transactions.

Section VIII. Financial Reporting

The IFC Vice President of Finance shall provide a financial report to the IFC General Body on a monthly basis including all income and expenses during the given period of time and in relation to the overall budget for each line item.

Section IX. Financial Record Keeping

The IFC Vice President of Finance shall maintain accurate and organized financial records consisting of all receipts and invoices, copies of all monetary disbursements and deposits, IFC financial forms and reports, actual dues levied, canceled checks, ledgers, and journals.

Section X. Independent Annual Financial Audit

An independent audit of all IFC financial accounts shall occur within two weeks of the end of the fiscal year by a certified public accountant.

ARTICLE VI – MEMBER FRATERNITY FINANCIAL OBLIGATIONS

Section I. IFC Active Member Fraternity Dues

The semester dues for each Member Fraternity shall be fixed at \$15 per active member and \$30 per new member.

Section II. Establishment of IFC Member Fraternity Dues

Any proposed amendment to the established per active member dues in Section I of this Article shall be initiated utilizing the following protocol:

- A. If the IFC Executive Board determines a need to amend the established per active member dues amount, it shall charge the IFC Finance Committee with assessing the current dues amount and providing a recommendation for possible amendments.
- B. The IFC Executive Board shall consider any recommendations made by the IFC Finance Committee and propose an amendment to the dues amount to the IFC General Body.
- C. A 2/3 vote of the IFC General Body is required to amend the IFC Member Fraternity dues amount.

Section III. IFC Member Fraternity Dues Assessment

The aggregate total of dues assessed shall be based upon each Member Fraternity's semester Active and New Member Roster that is filed with the Fraternity and Sorority Programs Office. Invoices shall be paid within two weeks of receipt.

Section IV. Delinquent Payments

Any amount unpaid by the due date shall result in a 10% penalty and loss of representation in the IFC General Body until payment has been made. Any amount unpaid within one month of the due date shall result in the Member Fraternity being referred to the Greek Standards Board for possible judicial action.

Section V. IFC Fines and Penalties

- A. Any member fraternity not represented by an approved IFC Representative at an IFC meeting shall be assessed a \$50.00 penalty.

- B. A fine of 10% of a delinquent balance will be assessed for all dues and/or charges not paid two weeks after posting.
- C. Any member fraternity that has a check returned for non-sufficient funds will receive a \$25.00 penalty, in addition to the amount of the check and any charges issued by the bank.
- D. Failure to submit membership records to Fraternity & Sorority Programs by the given date will result in a \$50.00 fine and will be referred to the Greek Standards Board.
- E. Chapters who do not meet 40% attendance at Greek Speak will receive a \$40 fine per member missing.
- F. Member Fraternities who fail to complete the required ASAP: Advocating Sexual Assault Prevention programming will be subject to the following fines:
 - a. Failure to complete Tier One: Transforming Wildcat Culture - \$10 per new member fine.
 - b. Failure to complete Tier Two: Take the Lead - \$15 per active member fine.
 - c. Failure to complete Tier Three: Wildcat Way - \$250 fine.

ARTICLE VIII – IFC CODE OF CONDUCT

Section I. IFC Code of Conduct

As members of the IFC, we, the Member Fraternities, hereby agree to and adopt the following code of conduct:

- A. We will know and understand the ideals expressed in our fraternity Rituals and will strive to incorporate them in our daily lives.
- B. We will strive for academic achievement and practice academic integrity.
- C. We will respect the dignity of all persons; therefore, we will not physically, mentally, psychologically, racially or sexually abuse or harm any human being.
- D. We will protect the health and safety of all human beings.
- E. We will respect our property and the property of others; therefore, we will neither abuse nor tolerate the abuse of property.
- F. We will meet our financial obligations in a timely manner.
- G. We will neither use nor support the use of illegal drugs; we will neither misuse nor support the misuse of alcohol.
- H. We acknowledge that a clean and attractive environment is essential to both physical and mental health; therefore, we will do all in our power to see that our properties are properly cleaned and maintained.
- I. We will challenge all fraternity members to abide by these fraternal expectations and will confront those who violate them.

All IFC chapters are prohibited from the consumption and distribution of alcoholic beverages with ABV of 15% and above at all registered events.

- A. IFC chapters are outlawed from the use of Solo cups at any and ALL registered events.

- B. Chapters and their members are restricted from providing any open source container for their guests or members at registered events. This includes jugs, bottles, flasks, or any other open source.

If a chapter is found responsible for violation of these policies it will be an automatic referral to the Greek Standards Board. If a chapter is found violating this policy a second time, a referral to GSB, Dean of Students, and National Headquarters will be sent.

Section II. IFC Rights to Recruitment

- a. The IFC Executive Board reserves the right to remove any individual from Fall or Spring Recruitment that has an ongoing DOS Conduct Case or legal case with any agency regarding sexual misconduct, sexual assault, or any other felonies deemed potentially detrimental to the Greek Community.
- b. All member organizations agree to suspend any member from all fraternity activities who has an ongoing DOS Conduct Case that can be deemed harmful to any member of the Greek Community.
- c. All member organizations of the Interfraternity Council agree to expel any member proven guilty of sexual misconduct, sexual assault, or any other felony deemed harmful to the Greek Community by the voting body.

ARTICLE IX – IFC JUDICIAL PROCESS

The Greek Standards Board shall be responsible for chapter related matters stemming from IFC, University, or Greek rule violations, or other such group related conflicts or problems. (See Greek Standards Board Constitution)

Section I. Prohibition on Recruitment Restrictions as a Sanction

The Greek Standards Board may impose educational and punitive sanctions, as prescribed in the Greek Standards Board Constitution, but under no circumstances may it prohibit a Member Fraternity's ability to recruit.

Section II. System Wide Actions

The IFC General body may consider and enact a pause on fraternity activities such as social events by a vote of the membership but under no circumstances may it prohibit a Member Fraternity's associational rights such as the ability to recruit, meet, or conduct business.

ARTICLE X – EXPANSION

Section I. Expansion Philosophy

In accordance with the North-American Interfraternity Conference's Position on Open Expansion, the IFC at The University of Arizona believes the best interests of higher education and of the fraternity movement are served through the establishment of new chapters that provide a fraternal experience for an increasing number of college men. Expansion gives men more choices; it brings new influence and direction to a campus fraternal community; it provides new leadership and renewed motivation.

Section II. Expansion Processes

The IFC at The University of Arizona shall abide by the expansion processes as outlined in the Expansion Procedures at The University of Arizona. (See Expansion Procedures at The University of Arizona)

ARTICLE XI – RECRUITMENT

The Interfraternity Council at the University of Arizona supports and encourages a year-round recruitment process. At the beginning of the fall and spring semesters, IFC will coordinate the formal recruitment process. Each semester, the IFC delegates will vote on and approve the IFC Recruitment Policy, which will be considered an addendum to the IFC Constitution/By-laws. All recruitment rules, policies, and sanctions will be outlined in the IFC Recruitment Policy.

ARTICLE XII – ACADEMIC STANDARDS

The following has been adopted by the Interfraternity Council at the University of Arizona regarding academic performance by the IFC member fraternities.

Section I. Academic Standards

Chapter Officer GPA: 2.70 Minimum

Total Chapter GPA: 2.70 Minimum*

New Member Class GPA: 2.75 Minimum*

*Both GPA minimums must be met to comply with this policy. The Interfraternity Council Executive Vice President will determine all deadlines.

Section II. Academic Incentives

- A. For all members who earn Dean's List with Distinction, Dean's List, or Dean's List Honorable Mention, they shall receive recognition in The Daily Wildcat.
- B. For all chapters who meet or exceed the University All Men's Average, there will be a ten percent discount in IFC dues for the next semester.

Section II. Academic Sanctions

Chapters failing to meet the established standards set for by the Interfraternity Council are subject to the following restrictions:

- A. Upon failing to meet academic standards for one semester, chapters will be required to:
 - a. Scholarship Program Review by IFC and the Coordinator for Fraternity & Sorority Programs
 - i. If the New Member GPA is below the academic standards, the respective chapters' New Member plan must be submitted as well.
 - b. 100% of total Chapter members with a GPA below 2.70 must attend a Time Management and/or Scholarship program.
- B. Upon failing to meet the academic standards for two consecutive semesters or not completing sanctions from the previous semester, chapters will be required to:
 - a. Repeat the same sanctions that were imposed for the first violation (see I a. & b.)
 - b. Six weeks event without alcohol suspension for the entire chapter.
 - c. Chapters will have the option of committing at least 100% of members with GPAs less than 2.70 to the Greek Academy program. Upon enrollment of the appropriate amount of members, the above mentioned six weeks of social probation will be reduced to three weeks.
 - i. If enrollment drops below 100% at any time during the program, chapters will be penalized with the additional three weeks of probation.
- C. Upon failing to meet the academic standards for three consecutive semesters, chapters will be required to:
 - a. Repeat the same sanctions that were imposed for the first and second violations (see I & II).
 - b. Chapters will lose all formal recruitment privileges until they have complied with the established academic standards that have been set.
 - c. Chapters will have the option of committing at least 100% of members with GPAs less than 2.70 to the Greek Academy program. Upon enrollment of the appropriate amount of members, the above mentioned six weeks of social probation will be reduced to three weeks.
 - i. If enrollment drops to below 100% at any time during the program, chapters will be penalized with the additional three weeks of probation.
 - d. Have a letter sent to the chapter's national headquarters, by the IFC, in regards to the chapter's failure to comply with IFC academic policy.
 - i. This chapter will no longer be in Good Standing with the Interfraternity Council until they are no longer on academic probation.
 - e. Present an academic plan and/or resolution:
 - i. Required to schedule classroom
 - ii. Presented in front of council, FSP advisors and Deans
 - iii. Two presentations must be completed; one before the intervention and another after

1. Before: How and what your chapter will be doing to become academically sound (completed before the 3rd week of the semester)
 2. After: Follow-up with results
- D. Upon failing to meet the academic standards for four consecutive semesters, chapters will lose their recognition from the Interfraternity Council.
- E. Chapters under academic sanctions that choose to extend bids to Potential New Members under the IFC Academic Standards, as outlined in the Interfraternity Council Recruitment Policy, the semester following their academic sanctions will be subject to referral to Greek Standards Board in addition to the sanctions outlined in the Recruitment Policy.
- F. Potential New Members will be required to uphold the academic standards of the University and the Greek community. With that being said, chapters with new members under the required 2.75 college GPA requirement will be subject to the grade risk penalties. The penalty for a new member class under a combined 2.75 GPA for the semester will be a fined \$100 for each new member.

ARTICLE XII – PUBLICATION AND DISTRIBUTION OF CONSTITUTION AND BYLAWS

Section I. Publication and Distribution of Constitution and Bylaws

The IFC's current Constitution and Bylaws shall be published on the IFC website.

An updated copy of the IFC Constitution and Bylaws will be electronically distributed to each Member Fraternity and the NIC after any amendment is adopted.

ARTICLE XIII – AMENDMENTS

Section I. Amendments

These Bylaws may be amended by a two-thirds (2/3) affirmative vote of the IFC General Body provided notice of the proposed amendment has been provided to Member Fraternities at the preceding regularly scheduled business meeting.

Section II. Adoption

These Bylaws shall become effective and shall supersede all previous Bylaws of the IFC when adopted by a two-thirds (2/3) affirmative vote of the IFC General Body.

