

Social Events Policy

Revised December 2022

In addition to following this policy, chapters must follow all points in the UAPD and FSP Memorandum of Understanding (MOU). All responsibility for ensuring compliance with this policy lies with the hosting chapter and sponsor chapter(s). The Fraternity & Sorority Programs Office will not monitor social events. However, the Fraternity & Sorority Programs Office will respond to reports of any failure to comply with this policy.

Article I. General Policies

- A. All events as part of this policy must be registered with the Fraternity & Sorority Programs Office. To be eligible to register an event, the chapter must:
 - a) attend all Social Event related meetings and complete the required education within the time requirements set forth each semester.
 - b) be in good standing with the university and council
- B. The chapter/organization, members and guests must comply with all federal, state, county, and local laws. No person under the legal drinking age may possess, consume, provide or be provided alcoholic beverages.
- C. The chapter/organization, members and guests must follow the federal law regarding illegal drugs and controlled substances. No person may possess, use, provide, distribute, sell and/or manufacture illegal drugs or other controlled substances while on chapter/organizational premises or at any activity or event sponsored or endorsed by the chapter/organization.
- D. Alcoholic beverages must either be:
 - a) Provided and sold on a per-drink basis by a licensed and insured third-party vendor (e.g., restaurant, bar, caterer, etc.); or
 - b) Brought by individual members and guests through a bring your own beverage (“BYOB”) system. The presence of alcohol products above 15% alcohol by volume (“ABV”) is prohibited on any chapter/organization premises or at any event, except when served by a licensed and insured third-party vendor.
 - c) For on-campus social events, drinks must be served in a pre-portioned and sealed container (for example aluminum cans). There may be no cups or communal drink/pour stations.
- E. Common sources of alcohol, including bulk quantities, which are not being served by a licensed and insured third party vendor, are prohibited (i.e., amounts of alcohol greater than what a reasonable person should consume over the duration of an event).
- F. Alcoholic beverages must not be purchased with chapter/organizational funds or funds pooled by members or guests (e.g., admission fees, cover fees, collecting funds through digital apps, etc.).
- G. A chapter/organization must not co-host or co-sponsor, or in any way participate in, an activity or event with another group or entity that purchases or provides alcohol.

- H. A chapter/organization must not co-host or co-sponsor an event with a bar, event promoter or alcohol distributor; however, a chapter/organization may rent a bar, restaurant, or other licensed and insured third-party vendor to host a chapter/organization event.
- I. Attendance at social events is limited to a 3:1 maximum guest-to-member ratio and must not exceed local fire or building code capacity of the chapter/organizational premises or host venue. All social events must utilize a guest list system.
 - a) Guest lists must be numbered and include the full name, if they are affiliated, and if they are over 21 years old of all attendees (guests and members)
 - b) Guest lists must be turned in to the FSP office within three (3) business days after the social event
- J. All events with alcohol are closed events, thus there must be no flyers, banners or anything else created or distributed advertising the event.
- K. Any event or activity related to the new member joining process (e.g., recruitment, intake, rush, etc.) must be substance free. No alcohol or drugs may be present if the event or activity is related to new member activities, meetings, or initiation into an organization, including but not limited to “bid night,” “big/little” events or activities, “family” events or activities and any ritual or ceremony.
- L. The chapter/organization, members or guests must not permit, encourage, coerce, glorify or participate in any activities involving the rapid consumption of alcohol, such as drinking games.
- M. Events must not interfere with or disrupt normal campus activities.
- N. The ability to collect money for admittance to an event is determined by the chapter’s inter/national policy. If money is collected, it cannot be used to purchase alcohol for or at the event.
- O. All on-campus events, regardless of the presence of alcohol, will require both private security guards and roving UAPD patrol.
- P. Social events will not be registered on university closure days and/or at the discretion of Dean of Students

Article II. On-Campus Event with Alcohol Policies

Section 1. General

- A. On-campus events with alcohol may take place:
 - a) Tuesday 10:00 pm – 1:30 am
 - b) Thursday 10:00 pm – 1:30 am
 - c) Friday 10:00 pm - 1:30 am
 - d) Saturday 1:00 pm - 5:00 pm OR 10:00 pm - 1:30 am
- B. Chapters may only have one (1) event starting each day and events cannot last more than four (4) hours.
- C. No on-campus event with alcohol can include a live performance (i.e. bands, concerts, DJ etc.).
- D. No on-campus event with alcohol will be registered if the facility receives a red tag from the City of Tucson.

- a) Should the owner or occupant contest the posting by filing a written request for a hearing at Tucson City Court, no on-campus event with alcohol will be registered until the final outcome of the petition is resolved.
- E. Numbered guest lists containing the full name, if they are affiliated, and if they are over 21 years old of all attendees (guests and members) are due to the FSP office within three (3) business days after the social event

Section 2. Security

- A. All host and sponsoring chapter(s) are required to pay for police for the duration of the event.
 - a) Failure to pay an invoice for UAPD after 2 weeks from receiving the invoice will result in not being able to schedule future events and subsequent charges.
 - b) Fraternity & Sorority Programs will be responsible for submitting the “UAPD special event” paperwork.
 - c) The Chapter or its members may not interfere with this process by acting as an agent of Fraternity & Sorority Programs
- B. In addition to police officers, all events are required to have adequate security guards that are insured and licensed by the Arizona Department of Public Safety. The Fraternity and Sorority Programs Office requires the following minimum for adequate security:
 - a) 0-200 3 security guards
 - b) 201-400 4 security guards
 - c) 401-500 5 security guards
 - d) 501-600 6 security guards
- C. All events with alcohol must be limited to the host chapter facility and fenced in courtyard. No members or guests may be permitted to gather outside of the facility or be on roofs or fences.
 - a) The event area will be defined as the main common space of the host facility. All other spaces in the chapter facility must be closed and guarded by security.

Section 3. Non-Drinking Event Monitors

- A. There must be one (1) Non-Drinking Event Monitor (NDEM) for every 25 guests that must remain sober throughout the event.
 - a) The NDEM must abstain from consuming any alcohol or other substances before or during the event.
 - b) The NDEM must be an initiated member of the host or sponsoring chapter(s). New members cannot serve as monitors.

Article III. On-campus Alcohol Free (Dry) Event Policies

Section 1. General

- A. On-campus Alcohol Free (dry) events can take place:
 - a) Tuesday 10:00 pm – 1:30 am
 - b) Thursday 10:00 pm - 1:30 am
 - c) Friday 10:00 pm— 1:30 am
 - d) Saturday 1:00 pm— 5:00 pm OR 10:00 pm – 1:30 am any day.
- B. Chapters may only have one (1) event starting each day and events cannot last more than four (4) hours.
- C. On-campus Alcohol Free (dry) events can include a live performance (i.e. bands, concerts, DJ etc.).
 - a) Chapters must show proof that their event is in compliance with their inter/national policies and insurance requirements when completing the registration process.
 - 1) Chapters may use correspondence from national/international headquarters staff to prove that the event is in compliance with their organizational policies and insurance
- D. No on-campus Alcohol Free event will be registered if the facility receives a red tag from the City of Tucson.
 - a) Should the owner or occupant contest the posting by filing a written request for a hearing at Tucson City Court, no on-campus event will be registered until the final outcome of the petition is resolved.
- E. Numbered guest lists containing the full name, if they are affiliated, and if they are over 21 years old of all attendees (guests and members) are due to the FSP office within three (3) business days after the social event

Section 2. Open vs. Closed Event

- A. Any on-campus Alcohol Free event with an expected attendance less than 200 may be considered an “open event”.
 - a) Open events are those with unrestricted access by non-members of the host and sponsoring chapter(s) without specific invitation.
 - b) Flyers, banners or anything else created or distributed advertising the event are permitted.
- B. Any event with expected attendance over 200 is considered a “closed event”
 - a) There must be no flyers, banners, or anything else created/distributed advertising a closed event
 - b) All events with a live performance (i.e. bands, concerts, DJ, etc.) must be closed

Section 3. Alcohol Free

- A. There must be absolutely no alcohol present at the event or on the premises.
- B. Members and/or guests who are visibly intoxicated or are believed to be intoxicated must be removed from the event immediately.
- C. If alcohol is believed or discovered to be at the event, the host and sponsor(s) chapter(s) will be referred to the Greek Standards Board and/ or the Dean of Students Office

Section 4. Security

- A. All host and sponsoring chapter(s) are required to pay for police for the duration of the event.
 - a) Failure to pay an invoice for UAPD after 2 weeks from receiving the invoice will result in not being able to schedule future events and subsequent charges.
 - b) Fraternity & Sorority Programs will be responsible for submitting the “UAPD special event” paperwork.
 - c) The Chapter or its members may not interfere with this process by acting as an agent of Fraternity & Sorority Programs
- B. In addition to police officers, all events are required to have adequate security guards that are insured and licensed by the Arizona Department of Public Safety. The Fraternity and Sorority Programs Office requires the following minimum guidelines for adequate security:
 - a) 0-200 3 security guards
 - b) 201-400 4 security guards
 - c) 401-500 5 security guards
 - d) 501-600 6 security guards
- C. All on-campus events must be limited to the host chapter facility and fenced in courtyard. No members or guests may be permitted to gather outside of the facility or be on roofs or fences.
 - a) The event area will be defined as the main common space of the host facility. All other spaces in the chapter facility must be closed and guarded by security.
- D. Security will be doubled for all events with live music (bands, DJs, etc.)

Article IV. Off-Campus (3rd Party or Weekender) Events with Alcohol Policies

Section 1. General

- A. Off-campus events with alcohol can take place any day.
 - a) Events held on Monday through Friday may not begin prior to 4pm.
 - b) No event may last more than 4 hours
 - c) Organizations may only have one (1) event beginning each day,
 - d) Events must end by 1:30am
- B. All off-campus events with alcohol must be held at a non-residential venue with a third-party vendor and the venue must be properly licensed to dispense alcohol and have a properly licensed bartender(s).
- C. Events sponsored by a chapter or events with a majority of chapter members attending, which include guests, that require overnight stays, or “weekenders” must follow all off campus events with alcohol policies.
 - a) Chapters must show proof that their event is in compliance with their inter/national policies and insurance requirements when completing the registration process.
 - 1) Chapters may use correspondence from inter/national headquarters staff to prove that the event is in compliance with their organizational policies and insurance.

- D. Off-campus events with alcohol can include a live performance (i.e. bands, concerts, DJ etc.).
 - a) Chapters must show proof that their event is in compliance with their inter/national policies and insurance requirements when completing the registration process.
 - 1) Chapters may use correspondence from inter/national headquarters staff to prove that the event is in compliance with their organizational policies and insurance
- E. Numbered guest lists containing the full name, if they are affiliated, and if they are over 21 years old of all attendees (guests and members) are due to the FSP office within three (3) business days after the social event

Section 2. Security

- A. All events are required to have adequate security for the event. The venue manager must determine the adequate amount of security guards prior to the event.
- B. UAPD dispatch must be contacted when the chapter is returning to campus from the event.

Section 3. Transportation

- A. Transportation must be provided by the sponsoring chapter(s) if the venue is more than 0.5 miles from campus. This may include rented buses, vans, taxis, ride share services etc. University vehicles may not be used for events with alcohol.
- B. All members and guests that will be attending the event are required to take the provided transportation.

Section 4. Non-Drinking Event Monitors

- A. There must be one (1) Non-Drinking Event Monitor (NDEM) for every 25 guests that must remain sober throughout the event.
 - a) The NDEM must abstain from consuming any alcohol or other substances before or during the event.
 - b) The NDEM must be an initiated member of the host or sponsoring chapter(s). New members cannot serve as monitors.

Article V. Policy Violation

- A. Violations of the Social Events Policy and/or the University of Arizona Code of Conduct will result in referral to the Greek Standards Board and/ or the Dean of Students Office