

**Fraternity & Sorority Programs and University of Arizona Police
Department Social Events MOU for the 2022-2023 School Year**
Updated October 2022

A meeting occurred on Wednesday, October 5, 2022, with the following persons in attendance:

- Marcos Guzman, Assistant Dean of Students and Director, Fraternity & Sorority Programs
- Greer Vinall, Assistant Director, Fraternity & Sorority Programs
- Fil Barrera, Police Lieutenant, UAPD
- Bob Sommerfeld, Lieutenant, UAPD

The partnership and collaboration that occurs between Fraternity & Sorority Programs and the University of Arizona Police Department is one that promotes student safety, proactive harm reduction, and chapter accountability. Both departments believe fraternities and sororities can create a safe, healthy, and responsible social environment that allows their members the opportunity to hold themselves and each other accountable to the ideals and values to which they have voluntarily committed themselves to.

The following shall be effective for the 2022-2023 school year semester:

- All on-campus social events, regardless of the presence of alcohol now require UAPD roving security.
 - If events cannot be adequately staffed, UAPD and FSP will discuss the option for the chapter to hold their event, however it is not guaranteed.
- A total of eight (8) events may be held on Tuesday, Thursday, Friday, and Saturday.
 - No events shall be held on Sunday, Monday, or Wednesday.
 - Events held during the week must begin at 10:00 pm and conclude by 1:30 am
 - Events held on Saturday must begin at 1:00 pm and conclude by 5:00 pm OR begin at 10:00 pm and conclude by 1:30 am.
 - UAPD cannot guarantee officers can be staffed on any given night.
 - UAPD will determine adequate staffing using their professional judgment.
- All events must end 2 hours prior to football kickoff.
 - UAPD shall prioritize the staffing of football games and cannot guarantee staffing for other events.
 - Events may not be held after the conclusion of a football game.
- Family Weekend and Homecoming events held at the chapter facility must end 30 minutes prior to kickoff.
 - There will be no limit on the number of events that may occur on these two gameday events as long as chapters only allow parents/family members, alumni, and 1 guest per member.
- Chapters may preemptively turn in registration paperwork in order to hold dates and then later cancel.
 - If this becomes a problem, Fraternity & Sorority Programs reserves the right to stop registering events for that chapter. A warning will be given prior to this action being taken.
 - Requests for officers to staff events must be received by the UAPD Special Events office



- no later than Ten (10) business days (including holidays) prior to the event.
- Chapter must cancel an event 72 business hours/3 business days (prior to the event) or will be charged for the three-hour minimum for each officer assigned for police services.
- The master events with alcohol spreadsheet will be shared with UAPD officials.
 - UAPD has permission to share the document internally with people deemed appropriate.
- UAPD will provide chapters the contact information of the UAPD supervisor assigned to the event detail.
 - The contact will be communicated through Fraternity & Sorority Programs.
- Should UAPD officers need to contact undergraduate chapter leadership, such as the president, risk manager, or social chair, contact information will be provided to the officers prior to the events.
 - This contact information will be made available on the events spreadsheet.
- If general members become overly involved during police investigations, that chapter may lose registration privileges.
 - A warning will be given prior to this action being taken.
- FSP will submit the Request for Special Event Security forms for the chapters, and UAPD will communicate staffing availability with FSP.
 - If events cannot be adequately staffed, UAPD and FSP will discuss the option for the chapter to hold their event, however it is not guaranteed.
- UAPD will send invoices directly to chapters and be responsible for collecting funds owed. FSP will assist with communication if chapters are approaching or past the due date.
 - FSP will not collect funds for event staffing for any chapter events.
 - Past due invoices will be charged a late fee based on the below schedule
 - 15-30 days late – 15%
 - 31-45 days late – 25%
 - 46-60 days late – 35%
 - 61+ days late – 45%
- UAPD will let FSP know of any upcoming dates that cannot be staffed and the two departments will work together to determine a course of action and communication.

