

The University of Arizona  
Student Organization  
Residential Facility Recognition Policy

Fraternity & Sorority Programs (FSP)  
The Associated Students of the University of Arizona (ASUA)

Updated December 2023  
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## **Introduction**

A Recognized Residential Organization is defined as a recognized student organization (“Organization”) with a residential facility that offers overnight accommodations to its members that has completed the following process and received approval from the University. The University has an interest in safeguarding student health and safety, promoting positive relations with neighbors, and helping ensure maintenance of property standards for Recognized Residential Organizations. To achieve these goals, Recognized Residential Organizations must comply with the following guidelines and all applicable University policies.

### **Article I. Residential Organization Recognition**

#### **Section 1. Submission of Residential Organization Assessment Packet**

- A. Organizations seeking Recognized Residential Organization status must apply for recognized status by submitting a Residential Organization Assessment Packet.
- B. The packet must be submitted in an organized single PDF to [dos-greek@arizona.edu](mailto:dos-greek@arizona.edu) and contain the following items and information:
  1. A neighborhood relations program. This should include the Organization’s history in the local neighborhood.
  2. An outline of the Organization’s internal standards process, ensuring compliance with codes, policies, and community norms.
    - i. This section should encompass facility rules regarding guests, noise, parking, alcohol, drugs, and waste management.
    - ii. It should also feature an overview or flowchart describing how the Organization handles violations of facility rules, including but not limited to information regarding reporting violations, adjudications of violations, and resolution/penalties for violating facility rules.
  3. Comprehensive property description, including confirmation that the property is zoned for the intended use.
  4. All current health and safety licenses and certifications provided to the Organization or its vendors, including but not limited to fire safety, elevator safety, food service, etc.
    - i. Please indicate if the property does not have a commercial kitchen or elevator.
  5. Endorsement in the form of letters from the following stakeholders:
    - i. Organizational advisor
    - ii. Alumni
    - iii. House Corporation
    - iv. National Organization (For Greek Letter organizations only)
  6. A list of the house corporation members, including their contact information, email, and phone numbers.
    - i. One member of the board must live locally in Tucson. (For Greek Letter Organizations Only)

#### **Section 2. Assessment Packet Evaluation Process and Criteria**

- A. The Associate Dean of Students and Director of Fraternity & Sorority Programs will review the Residential Organization Assessment Packet and may consider any other additional relevant information, including but not limited to:
  1. The Organization’s current standing with the University and applicable governing board.
  2. The Organization’s discipline record.
  3. The Organization’s academic record.
  4. Neighborhood feedback
  5. University of Arizona Police Department feedback

### **Section 3. Required Meeting**

- A. If the review packet contains all required information and supports the process moving forward, the Associate Dean of Students and Director of Fraternity & Sorority Programs will schedule a meeting with the Organization president, house manager, advisor, and house corporation board member.

### **Section 4. Final Decision**

- A. The Associate Dean of Students and Director of Fraternity & Sorority Programs will provide a recommendation to the Vice Provost for Campus Life and Dean of Students regarding whether the Organization should be granted Recognized Residential Organization status. The Vice Provost for Campus Life and Dean of Students will make the final decision regarding the Residential Organization's recognition.

## **Article II. Residential Organization Requirements**

### **Section 1. General Requirements for Recognized Residential Organizations**

- A. Appoint a house manager to attend a roundtable meeting (typically held one time each semester) related to property management and neighborhood relations.
- B. An Organization representative must attend the local neighborhood association meetings.
- C. The entire property must be maintained in a manner similar to adjoining properties and cleaned regularly.
- D. The Organization must adhere to all University policies and applicable city, county, and/or other local ordinances.

### **Section 2. Facility Maintenance Requirements for Residential Organizations**

- A. Follow all city, county, and state rules and regulations.
- B. Stay current on all certifications, licenses, inspections, etc.
- C. Keep the yard and all open areas clean and free from debris.
- D. Ensure all items associated with the Residential Organization remain within property lines.
- E. Trash must remain in the dumpster, and the Organization is responsible for coordinating extra pick-ups or large item removal during times of high trash production.
- F. Any banners, signs, or large-scale messaging must be appropriate and non-offensive.

### **Section 3. Alleged Violations**

- A. Alleged violations by a Recognized Residential Organization of the Student Code of Conduct, the Fraternity & Sorority Programs Social Events Policy, or other University policy will be referred to the Dean of Students Office and/or the Greek Standards Board.

## **Article III. Neighborhood Feedback Process**

### **Section 1. Semesterly Survey Distribution**

- A. A survey may be distributed each semester to landowners, tenants, neighborhood associations, and users owning or operating properties near the Recognized Residential Organization.
- B. The survey will ask about the Recognized Residential Organization's conduct and behavior, including but not limited to neighbor relations, misconduct, sanitation practices, and traffic control.

### **Section 2. Neighborhood Complaints**

- A. Complaints received by the University from neighbors of a Recognized Residential Organization will be reviewed by Fraternity and Sorority Programs. Fraternity and Sorority Programs may investigate the complaints and take appropriate remedial action consistent with applicable policy. Neighbor complaints may also be referred to the Greek Standards Board and/or Dean of Students Office if the conduct alleged in the neighbor complaint potentially violates applicable university policy.

- B. Written notification of a received complaint shall be provided to the Recognized Residential Organization President.
- C. In the event that the University is required to take action to address a neighbor complaint based on the Recognized Residential Organization's failure to respond/address a complaint (e.g., sanitation or trash removal), the Recognized Residential Organization may be charged an administrative fee of \$100 plus the total cost incurred by the University in taking remedial action.

#### **Article IV. Greek Letter Organization Privileges**

- A. This policy provides the following privileges to recognized chartered fraternities and sororities that receive Recognized Residential Organization status:
  - a. Displaying recognized organization letters, flags, or insignia.
  - b. Host organizational events at the facility, such as meetings, philanthropy, community service, and social. The Residential Organization must abide by applicable University policies and procedures.